



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

|   |  |   |
|---|--|---|
| <b>1. Name of the Institution</b>             |  | D. A. V. COLLEGE OF EDUCATION FOR WOMEN |
| Name of the head of the Institution           |  | Dr. Anita Menon                         |
| Designation                                   |  | Principal                               |
| Does the Institution function from own campus |  | Yes                                     |
| Phone no/Alternate Phone no.                  |  | 01832543031                             |
| Mobile no.                                    |  | 8427922551                              |
| Registered Email                              |  | dav_educollege@yahoo.com                |
| Alternate Email                               |  | iqac.daveduasr@gmail.com                |
| Address                                       |  | outside Beri gate, Amritsar             |
| City/Town                                     |  | Amritsar                                |
| State/UT                                      |  | Punjab                                  |
| Pincode                                       |  | 143001                                  |
| <b>2. Institutional Status</b>                |  |   |

|  |                            |
|--|----------------------------|
| Affiliated / Constituent               | Affiliated                 |
| Type of Institution                    | Women                      |
| Location                               | Urban                      |
| Financial Status                       | state                      |
| Name of the IQAC co-ordinator/Director | Dr. Raman Jyoti            |
| Phone no/Alternate Phone no.           | 01832543031                |
| Mobile no.                             | 7973546819                 |
| Registered Email                       | doctorramanjyoti@gmail.com |
| Alternate Email                        | iqac.daveduar@gmail.com    |

### 3. Website Address

|  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year)                           | <a href="http://daveducation.org/wp-content/uploads/2021/12/AQAR-2015-2016.pdf">http://daveducation.org/wp-content/uploads/2021/12/AQAR-2015-2016.pdf</a>                           |
| <b>4. Whether Academic Calendar prepared during the year</b>             | Yes   |
| if yes,whether it is uploaded in the institutional website:<br>Weblink : | <a href="http://daveducation.org/wp-content/uploads/2021/12/academic-calendar-2016-2017.pdf">http://daveducation.org/wp-content/uploads/2021/12/academic-calendar-2016-2017.pdf</a> |

### 5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity    |             |
|-------|-------|------|-----------------------|-------------|-------------|
|       |       |      |                       | Period From | Period To   |
| 1     | B++   | 85   | 2007                  | 10-Feb-2007 | 09-Feb-2012 |
| 2     | B++   | 2.92 | 2016                  | 05-Nov-2016 | 04-Nov-2021 |

|   |             |
|---|-------------|
| <b>6. Date of Establishment of IQAC</b> | 10-Jan-2017 |
|---|-------------|

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                 |                                       |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration | Number of participants/ beneficiaries |
| Annual Sports Day   | 08-Mar-2017     | 155                                   |

|                                 |                  |     |
|---------------------------------|------------------|-----|
|                                 | 1                |     |
| Seminar on Understanding Autism | 01-Apr-2017<br>1 | 160 |
| Trip to Gobindgarh Fort         | 30-Mar-2017<br>1 | 35  |
| Women's Day Celebration         | 06-Mar-2017<br>1 | 48  |
| <a href="#">View File</a>       |                  |     |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| NIL                            | NIL    | NIL            | 2017<br>0                   | 0      |
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Celebration of Womens Day on March 6, 2017

Trip to Gobindgarh Fort on March 30, 2017

Organisation of Seminar on Understanding Autism on April 1, 2017

Annual Sports Day on March 8, 2017

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action                                  | Achievements/Outcomes  |
|---|--|
| Seminar on Understanding Autism to be organised | Seminar on Understanding Autism organized in the month of April.             |
| Annual Sports Day to be organized               | Annual Sports Day organized and students participated in various activities. |
| Trip to a historical Place                      | Trip to Gobindgarh Fort organized  |
| Womens Day to be celebrated                     | Celebrations of Womens day successfully organized                            |
| <a href="#">View File</a>                       |  |

**14. Whether AQAR was placed before statutory body ?**

Yes

| Name of Statutory Body          | Meeting Date |
|---------------------------------|--------------|
| Local Managing Committee DAVCMC | 05-Apr-2017  |

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2017

Date of Submission

07-Apr-2017

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Various operational modules are:  
Database of students enrollment based on category (General, SC, ST, OBC), Gender and Roll No. Admission record, fee record, salary and increment record of Teaching and non teaching staff  
Library information system. online applications of various scholarship under different welfare schemes.  
Sessional Work and Practical Work assessment online uploaded. Salary Bill of Teaching and Nonteaching staff , PF and increment of faculty .

Part B

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

D.A.V. College of Education for Women has to follow mandatory the syllabus prescribed by Guru Nanak Dev University, Amritsar. The institution has the mechanism for effective delivery and documentation of the curriculum set by the university to achieve its educational and socio- economic goals. The institution follows the leaning outcome based approach to curriculum planning and development. The curriculum of each programme is delivered in such a way that students will able to understand and perform practically at the completion of any programme of study. An academic calendar is prepared as per the parent university academic calendar with some amendments as per college needs. It is published in the handbook of the institution. Academic processes in the institution are streamlined with time tables, workloads and other administrative tasks chalkout well in advance of teaching sessions. Each faculty member needs to prepare her lesson plan/Teacher’s diary as per requirement of the programme of study/ course. Regular tests, seminars, presentations, group discussion, practicals, experiential learning and project works are conducted to monitor the progress of the students. By using ICT tools extensively, the faculty members create e-resources for the effective deliberation of the curriculum. Remedial classes are conducted for the students to remove their doubts and improve their learning. Our teachers regularly update their disciplinary knowledge through active involvement in the faculty development, curriculum delivery and evaluation programme. Regular feedback from students, alumnae, parents, principals and faculty also ensure appropriate actions taken to remove gap in student programme and overall college development.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship  | Skill Development   |
|-------------|-----------------|-----------------------|----------|--|---|
| NIL         | PGDCA           | 27/07/2001            | 365      | Employabil ity: Public and private sectors, project manager, Computer language Programmer E ntrepreneurs hip : Web Developer, Web Designer, Programmer, software developer | Database management skills, digital skills, web designing skills, word processing |
| NIL         | D.El.Ed.        | 14/11/2006            | 720      | Employabil ity: Elementary   | Communicat ion skills, language   |

School Teacher in Govt. and Private sectors, Entrepreneurship : Decision making, presentation, communication and resourcefulness

skills, teaching skills, knowledge skills

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil               | NIL                      | Nil                   |
| No file uploaded. |                          |                       |

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nil                              | NA                       | Nil   |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil         | 8              |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses              | Date of Introduction | Number of Students Enrolled |
|----------------------------------|----------------------|-----------------------------|
| Dharam Shikshan Exam Preparation | 22/12/2017           | 33                          |
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### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title   | Programme Specialization                    | No. of students enrolled for Field Projects / Internships |
|---------------------------|---|---|
| MEd                       | Internship in Teacher education Institution | 10  |
| BEd                       | Field Engagement for perspective papers     | 191   |
| PGDCA                     | Project                                     | 8   |
| <a href="#">View File</a> |   |   |

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

|          |     |
|----------|-----|
| Students | Yes |
| Teachers | Yes |

|           |     |
|-----------|-----|
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

Feedback is regarded as significant part of teaching and learning. The collection and analysis of feedback from different stakeholders helps to evaluate the role of the institution in imparting education. With this aim the college has developed feedback system which are collected from different stakeholders such as students, alumnae, parents, principals and teachers. Feedback is collected from different stakeholders on annual basis and analysed by Academic Council of the college for necessary action. Student feedback format is prepared with aim to improve the quality of teaching learning environment and overall facilities of the institution. Feedback proforma of students includes the rating scale on prominent areas namely planning and preparation of teacher, teachers professionalism, student-teacher relationship, infrastructural facilities, overall environment etc. After analyzing student feedback, it was recommended by the Academic Council that number of books need to be increased. Alumni feedback is collected during alumna visits/alumnae meet. Parents praised the teaching-learning process in the college. They suggested availability of more books in Punjabi/Hindi medium in the college library. Principals of schools suggested that students should have mastery over the communication skills. Their suggestions/feedback are analysed for improving the educational environment, hence increase the employability of the students. Most of the alumnae stressed the need of introduction of skill based courses in the college. Alumnae of the college also donated books in the library which ultimately enriched the book stock of the library.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| PGDCA                 | Teacher Education        | 40                        | 10                             | 8                 |
| BEd                   | Education                | 200                       | 205                            | 191               |
| MEd                   | Education                | 50                        | 15                             | 10                |
| No file uploaded.     |                          |                           |                                |                   |

**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2016 | 238   | 18  | 22  | 10  | 10   |

**2.3 – Teaching - Learning Process**

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 33                         | 33  | 4                                 | 2                                | Nil                        | 4                               |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a Student Mentoring System available in the institution which is typically student centered. The institute has a tutorial system in which teachers serve as academic mentors and provide counseling to students. Incultation of intellectual, social, moral, artistic, cultural, spiritual and aesthetic qualities is emphasized in the teacher-taught relationship. This enables bridging the gap between the mentors and mentee, where mentees can approach mentors for both educational and personal guidance. The institution has an integrated monitoring system where the faculty acts as a link between the students and the institution and performs the following functions: Teachers are assigned to monitor and guide students throughout the year. Students are given advice on their job choices by career and counseling cell, Teachers identify slow learners and encourage advanced learners, Teachers try to improve students academic performance and reduce the number of students who drop the course, Teachers also keep track of students performance during the teaching internship by continuous interaction with the principal of schools and students, Teachers interact with students on a regular basis and keep track of their academic progress and attendance. The teacher personally collects information from her wards and takes care not to touch sensitive issues. Teachers maintain a complete record of every pupil and updates the information as and when needed. Information collected also aids teachers in executing curricular and co-curricular activities. Counseling of students is an important aspect to create equitable service to all the students from different background. Student-teacher ratio is maintained to give personal attention to students. Tutorial/House meetings are held on a regular basis and during these meetings students meet their teachers to discuss academic and personal problems. The class teachers meet each and every student individually and provide assistance in every manner feasible to improve their academic achievement. The tutors continually keep an eye on students attendance, marks in internal and external examination to provide corrective training as well as her candidacy for campus placement.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 482  | 32                          | 1:15                  |

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 32                          | 32                      | Nil              | Nil                                      | 6                        |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation         | Name of the award, fellowship, received from Government or recognized bodies                            |
|---------------|---|---------------------|---|
| 2016          | Dr. Rumita Arora  | Assistant Professor | Acted as a judge in ASISC Zonal Debate Competition held at St. Francis School, Jandiala Guru on May 10, |



|                   |                  |                     |   |
|-------------------|------------------|---------------------|---|
|                   |                  |                     | 2016  |
| 2016              | Dr. Rumita Arora | Assistant Professor | Appointed as Member of Faculty of Education in GNDU, Amritsar for the period July 1, 2016 to June 30, 2018. |
| No file uploaded. |                  |                     |   |

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name    | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|-------------------|----------------|----------------|--|---|
| BEd               | NIL            | I              | 24/12/2016   | 09/03/2017  |
| BEd               | NIL            | II             | 01/06/2017   | 20/07/2017  |
| BEd               | NIL            | IV             | 31/05/2017   | 21/07/2017  |
| MEd               | NIL            | I              | 22/12/2016   | 08/03/2017  |
| MEd               | NIL            | II             | 30/05/2017   | 20/07/2017  |
| MEd               | NIL            | III            | 19/12/2016   | 20/03/2017  |
| MEd               | NIL            | IV             | 27/05/2017   | 07/09/2017  |
| PGDCA             | NIL            | I              | 22/12/2016   | 17/03/2017  |
| PGDCA             | NIL            | II             | 25/05/2017   | 21/07/2017  |
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Exams are used to evaluate pupils, and they are an important aspect of the teaching-learning process. Internal and external examinations have 30:70 ratios, according to GNDU norms. When it comes to external exams, the GNDU conducts the exams. For internal review and assessment, the college follows the GNDU norms. The college used to display all circulars on notice board from time to time. The teaching faculty orients the students at the start of each semester. Students are familiarized with the course, its objectives, and the format of the exam by examination committee. Faculty members also provide counseling to students on a regular basis. The following are evaluation processes that are being implemented by the college: Seminar: The College teachers conduct seminars in their respective papers in which content knowledge, presenting skills, and communication skills are assessed. Assignments: Students prepare assignments mentioned in each paper in their respective semesters. These assignments are checked by the respective subject teachers and the necessary feedback is given as per requirements. Field engagement activities: A variety of field engagement activities are held time to time in college e.g. Visits to Orphanages, Museums, Pingalwara etc. Teachers assess their projects in order to foster critical thinking, analytical skills, and teamwork. Unit tests and house examination : In each semester, the college conducts one unit and one house test. Students are given marks based on their performance and remedial teaching is organized for weak students. Special tests are conducted for those who do not score eligibility marks to appear in final university exam.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute has developed dynamic academic teaching plans and it follows a well-defined academic calendar. The academic calendar is prepared by the senior faculty prior to the start of each new session, following the norms of the GNDU and UGC. The Institute places a high value on transparency in its operations. Initially, during the conduct of orientation program (at the start of the semester) the whole plan of action is discussed with the students, talking about what and when things will happen. Academic calendar is also provided in the handbook of college which is provided to every student. Syllabus of all the semesters of each stream is provided in the handbook of information. The academic calendar lists the start and conclusion dates of each semester as well as other information such as the micro-teaching, the internal examination and the tentative external examination schedule, as well as the days of festivals/activities to be performed. The calendar also includes a number of other activities carried out by the institution : Picnics / field trips to various locations or institutes, alumnae meet, organization of National and International cultural events, organization of extension lectures/ seminars. Visits to orphanages, blind institutes, religious sites, Pingalwara, different campaigns to raise awareness about environmental conservation and protection of our natural resources, and NSS activities. A course schedule for all semesters of each class is included in the handbook of the college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://daveducation.org/wp-content/uploads/2021/12/learning-outcomes-2016-17.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| NA             | BEd            | Education                | 179   | 179   | 100             |
| NA             | MEd            | Education                | 16  | 16  | 100             |
| NA             | PGDCA          | Teacher Education        | 8   | 8   | 100             |

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://daveducation.org/wp-content/uploads/2021/12/student-satisfaction-survey-2016-17.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
|                       |          |                            |                        |                                 |

|                   |   |    |   |   |
|-------------------|---|----|---|---|
| Nil               | 0 | NA | 0 | 0 |
| No file uploaded. |   |    |   |   |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar                            | Name of the Dept.                                     | Date       |
|--|---|------------|
| Extension lecture on Career Opportunities in Banking | Vansh career Consultancy                              | 24/09/2016 |
| Workshop on Career Planning                          | Swami Satyanand College of Management And Technology. | 24/01/2017 |
| Seminar on Understanding Autism                      | Global institute for Childhood Disability             | 01/04/2017 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation                                  | Name of Awardee        | Awarding Agency                                 | Date of award | Category |
|--|------------------------|---|---------------|----------|
| ICT Cartooning Inter College Competition                 | Chahat and Jagroop     | B.B.K.D.A.V. college, Amritsar                  | 10/01/2017    | Local    |
| Skill in Teaching on the spot Teaching Model preparation | Harpreet Kaur(Student) | D.A.V. College Of Education For Women, Amritsar | 18/01/2017    | Local    |

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name            | Sponsored By                                    | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|-----------------|---|----------------------|--------------------|----------------------|
| 1                 | Incubation Cell | D.A.V. College Of Education For Women, Amritsar | Art and Craft        | Skill Development  | 01/09/2016           |
| 1                 | Incubation cell | D.A.V. College of Education for Women           | Theater Skills       | Skill development  | 01/09/2016           |

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
|                        |                         |

|           |   |
|-----------|---|
| Education | 2 |
|-----------|---|

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type              | Department | Number of Publication | Average Impact Factor (if any) |
|-------------------|------------|-----------------------|--------------------------------|
| National          | Education  | 3                     | 2                              |
| International     | Education  | 2                     | 2                              |
| No file uploaded. |            |                       |                                |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department                | Number of Publication |
|---------------------------|-----------------------|
| Education                 | 9                     |
| <a href="#">View File</a> |                       |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper   | Name of Author     | Title of journal  | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--|--------------------|---|---------------------|----------------|---|---|
| Study of Time Management Competence in relation to Academic Achievement among Male and Female of Secondary school students | Mrs. Gurpreet kaur | International Journal of Current Research                           | 2017                | 0              | D.A.V. College Of Education For Women, Amritsar           | Nil   |
| Professionalizing Teachers through Life Skills Education in Pillai   | Dr. Jasdeep Kaur   | Journal of Education Research and Technology                        | 2016                | 0              | D.A.V. College Of Education For Women, Amritsar           | Nil   |
| Acculturation: A psychological and sociological adaptation   | Mrs. Anju Mehta    | International Journal of Multidisciplinary Research and Development | 2016                | 0              | D.A.V. College Of Education For Women, Amritsar           | Nil   |
| In-  | Dr. Anju           | Scholars  | 2016                | 0              | D.A.V.  | Nil   |

|  |                    |   |      |   |   |     |
|--|--------------------|---|------|---|---|-----|
| Service Teacher Education  | Mehta              | Quest   |      |   | College Of Education For Women, Amritsar        |     |
| A comparative study of Socio-Genetic need satisfaction of student pursuing conventional and job oriented courses | Ms. Anita Menon    | Global Journal of Engineering Science and Research Management | 2017 | 0 | D.A.V. College Of Education For Women, Amritsar | Nil |
| Survey of Infrastructure for Art Education in Secondary Schools of Amritsar district                             | Mrs. Amardeep Kaur | Edu Creator Research Journal                                  | 2016 | 0 | D.A.V. College of Education for Woman           | Nil |
| No file uploaded.  |                    |   |      |   |   |     |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper   | Name of Author    | Title of journal   | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--|-------------------|--|---------------------|---------|---|---|
| Effectiveness of cooperative Learning on academic anxiety of secondary school students | Mrs. Jeevan Jyoti | International Journal of research and analytical reviews | 2017                | 1       | 2   | SVMS College of Education, Batala                         |
| Manual for classroom management  | Dr. Neerja Gautam | National Psychology Center, Agra                         | 2017                | 2       | 2   | D.A.V. College of Education for Women                     |
| No file uploaded.  |                   |  |                     |         |   |   |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 1             | 3        | Nil   | Nil   |
| Presented                   | 1             | 9        | Nil   | Nil   |

papers

[View File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities   | Organising unit/agency/<br>collaborating agency               | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|---|---|--|--|
| Seminar on<br>Understanding<br>Autism                             | Global Institute<br>for Childhood<br>disability               | 3  | 160  |
| Extension Lecture<br>on Entreprenuership<br>development program   | National Small<br>Industries<br>Corporation                   | 4  | 141  |
| Handon Experience<br>for dealing<br>differently abled<br>students | D.A.V. Public<br>School, Lawrence<br>Road, Amritsar           | 2  | 138  |
| Extension Lecture<br>on career<br>Opportunities in<br>Banking     | Vansh career<br>Consultancy                                   | 6  | 148  |
| Research Workshop   | Depr. of<br>Psychology, GNDU                                  | 23   | 9  |
| Seminar on Right<br>to Vote                                       | Khalsa College<br>managing committee                          | 5  | 175  |
| Extension lecture<br>on Career and<br>Counselling                 | IBT, Amritsar   | 4  | 152  |
| Workshop on<br>Career Planning                                    | Swami Satyanand<br>College of<br>Management and<br>Technology | 4  | 149  |
| Extension Lecture<br>on New Education<br>Policy                   | Bhartiya Shikshan<br>Mandal                                   | 6  | 160  |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity                 | Award/Recognition             | Awarding Bodies                           | Number of students<br>Benefited |
|--------------------------------------|-------------------------------|---|---------------------------------|
| Mock Test<br>conducted by<br>EDUGAPS | 1st, 2nd and 3rd<br>positions | EDUGAPS                                   | 3                               |
| Zonal Youth<br>Festival              | Award of<br>Appreciation      | GNDU                                      | 20                              |
| Youth Festival<br>For ETT            | Overall Trophy                | Shaheed Bhagat<br>Singh College,<br>Patti | 40                              |

|                            |                            |   |    |
|----------------------------|----------------------------|---|----|
| Inter College Competition  | 3rd position               | B.B.K. D.A.V. College, Amritsar             | 1  |
| Inter College Competition  | Award of Appreciation      | B.B.K. D.A.V. College, Amritsar             | 2  |
| International Youth Day    | 1st Position               | DIPS College of Education, Dhilwan.         | 3  |
| Inter College Competitions | 1st, 2nd and 3rd positions | Guru Nanak college of Education, Kapurthala | 10 |
| No file uploaded.          |                            |   |    |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme       | Organising unit/Agency/collaborating agency             | Name of the activity              | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------------|---|-----------------------------------|--|--|
| Blood Donation Awareness | N.S.S. dept. and Red Ribbon Club                        | Extension Lecture                 | 3  | 150  |
| First Aid training Camp  | N.S.S and Red Cross Office                              | Training camp                     | 2  | 55   |
| Leadership camp          | N.S.S. unit and dept. of Youth services of punjab govt. | Camp at Hadimba Mandir at Manali  | 2  | 9  |
| Physiotherapy Camp       | N.S.S. and physical Education Department                | Healthy Joints and Healthy Living | 3  | 165  |
| Awareness Rally          | N.S.S. and Social Science Club                          | Rally on Vote Casting             | 2  | 15   |
| One day camp             | N.S.S.  | Cleanliness Camp                  | 3  | 15   |
| No file uploaded.        |   |                                   |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity  | Participant | Source of financial support                     | Duration |
|---|-------------|---|----------|
| Research Workshop   | 15          | D.A.V. College of Education For Women, Amritsar | 1        |
| Hands on experience for dealing with differently abled students | 138         | D.A.V. College of Education For Women, Amritsar | 14       |
| Acted as an examiner in the Beyond English                      | 1           | Beyond English Academy                          | 1        |

|   |   |                                      |     |
|---|---|--------------------------------------|-----|
| Academy                                       |   |                                      |     |
| Acted as Judge ASISC Zonal debate competition | 1 | Saint Francies School, Jandiala Guru | 1   |
| Appointed as a member of Faculty of Education | 1 | GNDU, Amritsar                       | 730 |
| No file uploaded.                             |   |                                      |     |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage         | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------|----------------------|---|---------------|-------------|-------------|
| B.Ed Internship Sem III   | School Internship    | Bhartiya Vidhya Niketan Sen. Sec. School, Sharifpura, Bus Stand, Amritsar       | 25/07/2017    | 10/10/2017  | 16          |
| B.Ed Internship Sem III   | School Internship    | Baba Partap Singh Memorial School, Sultanwind Road, Amritsar                    | 25/07/2017    | 10/10/2017  | 13          |
| <a href="#">View File</a> |                      |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                              | Date of MoU signed | Purpose/Activities                 | Number of students/teachers participated under MoUs |
|---|--------------------|------------------------------------|---|
| Hindu college                             | 18/05/2016         | Hostel facilities                  | 10  |
| global Institute for Childhood Disability | 12/01/2015         | Academic Co-Curricular Cooperation | 2   |
| No file uploaded.                         |                    |                                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 120000   | 78092  |

4.1.2 – Details of augmentation in infrastructure facilities during the year



| Facilities                        | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Classrooms with Wi-Fi OR LAN      | Existing                |
| Seminar halls with ICT facilities | Existing                |
| Seminar Halls                     | Existing                |
| Laboratories                      | Existing                |
| Class rooms                       | Existing                |
| Campus Area                       | Existing                |
| No file uploaded.                 |                         |

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| ALICE                     | Partially                                 | Nil     | 2006               |

4.2.2 – Library Services

| Library Service Type | Existing |        | Newly Added |       | Total |        |
|----------------------|----------|--------|-------------|-------|-------|--------|
|                      |          |        |             |       |       |        |
| Text Books           | 16162    | 64059  | 271         | 12910 | 16433 | 76969  |
| Reference Books      | 219      | 371504 | Nil         | Nil   | 219   | 371504 |
| Journals             | 33       | 18000  | Nil         | Nil   | 33    | 18000  |
| No file uploaded.    |          |        |             |       |       |        |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| Nil                 | NIL                | NIL                                   | Nil                         |
| No file uploaded.   |                    |                                       |                             |

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 17              | 9            | 2        | 0                | 0                | 4      | 4           | 8                               | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 17              | 9            | 2        | 0                | 0                | 4      | 4           | 8                               | 0      |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|              |
|--------------|
| 8 MBPS/ GBPS |
|--------------|

#### 4.3.3 – Facility for e-content

|  |  |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| <b>No Data Entered/Not Applicable !!!</b>  |  |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 0                                      | 58672  | 0                                      | 19420  |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institution follows annual maintenance contract for repair and maintenance of equipment such as computers etc. Policy of utilizing optimum resources is followed by institution. • Building and Construction committee suggests and implement changes needed as per requirement. • Ramps have been established for differently able persons. • Vermicompost corner has been established for generating organic manure. • Safety and Hygiene of hostel is ensured by Hostel Committee of the college. • Infrastructure of college is utilized by National Government Agencies with approval of Head of the Institute.

<http://daveducation.org/wp-content/uploads/2021/12/replace-policies-and-procedures-2016-17.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | 00                       | 0                  | 0                |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | 0                        | Nill               | 0                |
| b) International                     | 00                       | Nill               | 0                |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved                            |
|---|------------------------|-----------------------------|--|
| Extension lecture on career Counselling   | 21/01/2016             | 152                         | IBT Institute.                               |
| Remedial Coaching                         | 18/04/2016             | 16                          | DAV College of Education for Women, Amritsar |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year              | Name of the scheme  | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|---------------------|--|--|--|---------------------------|
| 2016              | B.Ed. Entrance Test | 60   | 60   | 60   | Nil                       |
| 2017              | TET                 | 179  | 179  | 55   | 66                        |
| No file uploaded. |                     |  |  |  |                           |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 4                         | 4                              | 7   |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                     |                                 |                           | Off campus                              |                                 |                           |
|-------------------------------|---------------------------------|---------------------------|---|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited           | Number of students participated | Number of students placed |
| MKD DAV Public School, Attari | 5                               | 1                         | Jagat Jyoti Sen Sec School, Jaura fatak | 4                               | 1                         |
| <a href="#">View File</a>     |                                 |                           |   |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from                       | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---|----------------------------|-------------------------------|
| 2017 | 3  | B.Ed.                    | D.A.V. College of education for Women, Amritsar | D.A.V. College, Amritsar   | M.Sc. Mathematics             |
| 2017 | 3  | B.Ed.                    | D.A.V. College of education for Women, Amritsar | Hindu college, Amritsar    | M.Com.                        |
| 2017 | 4  | B.Ed.                    | D.A.V. College of education for Women, Amritsar | Khalsa College, Amritsar   | M.A. Punjabi                  |

|                   |   |       |   |                              |                 |
|-------------------|---|-------|---|------------------------------|-----------------|
| 2017              | 4 | B.Ed. | D.A.V. College of education for Women, Amritsar | GNDU, Amritsar               | M.Sc Zoology    |
| 2017              | 1 | B.Ed  | D.A.V. College of education for Women, Amritsar | GNDU, Amritsar               | M.Sc. Chemistry |
| 2017              | 2 | B.Ed. | D.A.V. College of education for Women, Amritsar | GNDU College, Verka          | M.A. Punjabi    |
| 2017              | 2 | B.Ed. | D.A.V. College of education for Women, Amritsar | GNDU College, Verka          | M.A. History    |
| 2017              | 5 | B.Ed. | D.A.V. College of education for Women, Amritsar | BBK. DAV College, Amritsar   | M.A. English    |
| 2017              | 6 | B.Ed. | D.A.V. College of education for Women, Amritsar | S.R. Govt. College, Amritsar | M.A. Economics  |
| No file uploaded. |   |       |   |                              |                 |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |
|-------------------|---|
| Any Other         | 55                                      |
| NET               | 2                                       |
| No file uploaded. |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity                       | Level      | Number of Participants |
|--------------------------------|------------|------------------------|
| Educational Trip to Foot Hills | College    | 42                     |
| GNDU Youth Festival            | University | 20                     |
| <a href="#">View File</a>      |            |                        |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for | Number of awards for | Student ID number | Name of the student |
|------|-------------------------|------------------------|----------------------|----------------------|-------------------|---------------------|
|------|-------------------------|------------------------|----------------------|----------------------|-------------------|---------------------|

|                           |                      |          |        |          |     |                 |
|---------------------------|----------------------|----------|--------|----------|-----|-----------------|
|                           |                      |          | Sports | Cultural |     |                 |
| 2016                      | Zonal Youth Festival | National | Nil    | 1        | 128 | Priyanka Bhatia |
| 2016                      | Zonal Youth Festival | National | Nil    | 1        | 635 | Simranjit Kaur  |
| <a href="#">View File</a> |                      |          |        |          |     |                 |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Principal, four faculty members, two representatives from each section of B.Ed., M.Ed., PGDCA(TE) and D.El.Ed are members of academic council. Two meetings are conducted every semester. Student representatives take the problems related to curricular, co-curricular and infrastructural areas from their classmates of respective sections and discuss the problems with the faculty and principal in the meeting. Their problems are then taken up by the academic council and efforts are made to solve them at earliest. Students also have their representation on administrative committees of the college. Cleanliness and Beautification Committee have student representation. Students of house on duty supervise the beautification and cleanliness of campus under the guidance of House In-charge. Along with this, students of the house on duty also supervise Canteen, Mess, parking areas etc. Another club named Legal Literacy and Women Empowerment Club is also actively working with students as representatives and faculty members as in-charge. The club awakes the students about their legal rights through seminars/guest lecture or any such activity. There is a committee named Anti-ragging and Anti-Sexual Harassment cell in which students are members who make the students aware about the consequences of ragging. All the students are also guided to fill Anti-ragging form available at UGC portal. Information about Toll Free Number etc. is also shared with the students by the committee to discourage the practice of ragging. Moral Education club is also working actively in the college. It has student representatives along with a faculty in-charge. Several activities are organised like Havan Yajna, Dharam Shiksha Exam(written), motivational talks on moral values by the club. Besides this, College is having N.S.S. Unit in which students actively perform activities related to social awareness, Health and environment related issues etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

172

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumnae meet on Sept 10, 2016 and Sept 14, 2016

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our Vision is to make DAV college of Education for Women, Amritsar, a model Teacher Education Institution and give the nation the best teacher who would provide leadership in all spheres of life through innovative value based ideas. The focus throughout remains on holistic development of students, so that they become responsible citizens of society. Our Mission is to undertake a journey towards excellence in Pre-Service Teacher Education through research and innovative practices with deeper emphasis on pedagogical skills and optimum use of available resources. Our College follows the decentralized approach by giving the power to the staff for performing various duties through formation of various committees like Budget Committee, Building Committee, Admission Committee, Beautification of the campus Committee etc. These committees function independently under the guidance of Madam Principal. Teacher further decentralized the power to students by forming students' committees and clubs. Academic Council consists of Principal, Faculty and students. They take decision about the academic part of the various courses. Participative management is one of the highlights of the college. Staff, Students and Management coordinate together in the smooth functioning of college. Members of Local Management Committee (LMC), Principal and two senior staff members act as an advisor in Budget Committee of the college. They look into the expenditure and income of the college. LMC members also participate in various events of college like Rishi Bodh Utsav, Convocation, Prize Distribution, Alumnae Meet, convocation etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type          | Details   |
|------------------------|---|
| Curriculum Development | Senior faculty Members who are members of Board of studies/Faculty of Education of the institution actively participate While developing curriculum by university, .For the best performance subject allocation is done on the basis of specialization of teachers. Faculty members attend the workshops regarding curriculum regularly. Faculty attend Faculty Development Programs regularly organised by university for curriculum enrichment programs. Through regular interactions, advice and suggestions of principal/concerned faculty members regarding change in curriculum are put before the curriculum development committee of the university, Teachers are encouraged to write books, research paper and remain updated with latest trends in curriculum and pedagogy. |
| Teaching and Learning  | The college has well qualified and experienced faculty .The college follows the academic calendar as per  |

the GNDU guidelines. Extension Lectures are delivered time to time to students by the experts from different fields of life. Term test and Examinations are conducted regularly to assess the performance. Provision of remedial classes in concerned subjects as per the requirement are organised. Faculty members make teaching planner for the whole semester for successful implementation of curricular and co-curricular activities. Productive learning in classrooms with the help of assignments and feedback are done.

**Examination and Evaluation**

Performance of students is evaluated regularly by teachers through class tests. One unit test and one house test is conducted in every semester. After the exam, College Examination Committee discussed the performance of students with college principal. Remedial teaching is done after evaluation of student's performance in internal house examination to improve their performance in final exams.

**Research and Development**

The teachers are facilitated to do their Ph.D. along with teaching and they are motivated to write research papers. Research is compulsory part of M.Ed syllabus. Action research is done by B.Ed and M.Ed students during internship program. Moreover, M.Ed students also construct different types of psychological tests during their research work. Faculty members are motivated for academic advancement by joining further courses/participation in seminar/conferences/refresher courses.

**Library, ICT and Physical Infrastructure / Instrumentation**

A large number of academic books, Research journals, General Knowledge Books, Reference books, educational magazines etc are provided in library. The new comers both faculty members and students are given an orientation on effective use of these library resources. Well equipped Physical Fitness Centre and Meditation Corner is in our college. College has a well established computer lab with internet facility, Psychology Lab, Science Lab, Social Sciences Lab, Maths Lab, Educational Technology Lab and Art Room are well equipped to meet the requirement of curriculum. Various subject resource centers are there in the college with necessary

infrastructure. Feedback is taken from students, staff and suggestions are put forward to improve library services and physical infrastructure of the college.

Human Resource Management

Various committees are constituted for teaching and non teaching staff. Responsibilities are assigned as per the capabilities of employees for organizing the various college activities. Faculty members participate in Faculty Development Program periodically to update the knowledge and pedagogical skills. Students are provided guidance and information by the faculty members pertaining to higher education, scholarships and career advancement possibilities. Awards to students excelling in academic sports and co-curricular activities are given in Annual Awards Day function. Regular attendance and other records of students are maintained. Career and Counselling Cell, Legal Literacy Club etc are established in the college for productive output.

Industry Interaction / Collaboration

Every year college collaborates with various schools and colleges for academic, research and cultural exchange activities. For B.Ed. and M.Ed. internship programs, college collaborates with private and govt schools and Teacher Education institution in and around Amritsar city. Our institution has an active collaboration with different institutions like Nishkaam Seva Public School for children of ragpickers, EMC - Superspeciality Hospital, Amritsar, Amandeep Hospital and Clinic Global institution for childhood Disability, Amritsar. The college has a Career and Counselling Cell for guiding the students about various scopes and opportunities in the various profession.

Admission of Students

Admission to B.Ed. course is done online on merit basis/Entrance Test as per guidelines of concerned university. College has Admission Committee that guides candidates about subjects and admission process and also solves various admission queries.College handbook with details of all courses, qualifications, fee structure and rules and regulations etc. is printed and made available to all the students.



Admission to M.Ed. is done by Department of Education, GNDU Amritsar on merit base. Admission of PGDCA(T.E.) is done on merit base at college level. Admission of D.El.Ed is done by SCERT on merit base.

### 6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details   |
|-------------------------------|---|
| Planning and Development      | Annual budget and other expenses are pre planned and implemented through recommendations of principal. Salary bill is prepared beforehand and passed by DAV CMC, New Delhi.   |
| Administration                | Preparation of monthly salary bill of teaching and non-teaching staff. Online application for various scholarships under different welfare schemes. Admission record, fee record of students, salary and increment records of faculty.  |
| Finance and Accounts          | Day to day Transactions, vouchers and bills are prepared. The institution has been using competent software to maintain and manage the inflow and outflow of the finances. It helps in keeping records well organised and error proof. Regular audits are conducted at local as well as management level. |
| Student Admission and Support | Online admission procedure is followed in B.Ed. and M.Ed. Teaching faculty guide the students for admission and handle their admission queries. Proper support is provided to new applicants of various teacher's training programs.  |
| Examination                   | Internal Assessment based on performance of students in curricular and co-curricular aspects is prepared and their marks are uploaded online at GNDU Portal.  |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year              | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|--|--|-------------------|
| Nil               | NIL             | Nil  | Nil  | Nil               |
| No file uploaded. |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2016 | Research Workshop  | NA  | 07/11/2016 | 08/11/2016 | 30                                      | Nil   |
| 2017 | Workshop on Career Planning  | NA  | 24/01/2017 | 24/01/2017 | 32                                      | Nil   |
| 2017 | Extension Lecture on New Education Policy                                    | NA  | 18/02/2017 | 18/02/2017 | 31                                      | Nil   |
| 2017 | Observe, record and absorb Program   | NA  | 11/02/2017 | 25/02/2017 | 32                                      | Nil   |
| 2016 | NA   | First Aid Training Camp   | 07/11/2016 | 11/11/2016 | Nil                                     | 8   |

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme                       | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| National Conference on Clinical Diagnostic and Women Health Care      | 1                               | 30/03/2017 | 31/03/2017 | 2        |
| Workshop on Faculty development through vision values and soft skills | 3                               | 24/01/2017 | 30/01/2017 | 7        |
| Workshop on writing the review of literature and references.          | 1                               | 04/11/2016 | 04/11/2016 | 1        |
| International conference on   | 2                               | 27/01/2017 | 28/01/2017 | 2        |

concerns and challenges of diaspora

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 7         | 21        | 10           | Nil       |

6.3.5 – Welfare schemes for

| Teaching   | Non-teaching       | Students   |
|--|--------------------|--|
| Accommodation, Duty Leave, Permissible Flexibility in Time Table | ESI, Accommodation | Fee concession, Book Bank Facility, Scholarships, Free medical Camps, Use of physical fitness centre |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has online financial data system connected to our own management DAVCMC, Delhi. Every income and expenditure has an external check and internal audits. Thus periodical internal auditors do internal audit verifying the related receipts, vouchers, ledger posting etc. The external audit is also done by auditors by an authorized C.A. of management. The system of maintaining accounts is done by bank transactions, thus it ensures internal checking of accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| NIL  | 0                             | NIL     |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

1100000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |           | Internal |           |
|----------------|----------|-----------|----------|-----------|
|                | Yes/No   | Agency    | Yes/No   | Authority |
| Academic       | Yes      | GNDU/NCTE | Yes      | DAVCMC    |
| Administrative | Yes      | GNDU/NCTE | Yes      | DAVCMC    |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are always welcome to meet principal any time during college working hours and can give suggestions to bring about improvement in the college. Parents are invited to college functions such as Prize distribution, Hostel Function etc. Feedback regarding college activities is also taken from parents through feedback proforma and suggestions given by them are incorporated time

to time.

6.5.3 – Development programmes for support staff (at least three)

Organisation of Training Camp on First Aid. Seminar on Election Awareness. Seminar on Right To Vote. Blood Donation Camp was organised.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To overcome the phobia of public speaking among teachers as well as students a workshop on Communication Skills and Personality Development / seminars to be organised by Language Club in coming time. A National Level Seminar is to be organised for faculty members and research scholars.

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | No  |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year              | Name of quality initiative by IQAC              | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|-------------------|---|-------------------------|---------------|-------------|------------------------|
| 2017              | Celebration of Womens Day                       | 04/03/2017              | 06/03/2017    | 06/03/2017  | 187                    |
| 2017              | Trip to a Historical Place                      | 04/03/2017              | 30/03/2017    | 30/03/2017  | 35                     |
| 2017              | Organisation of Seminar on Understanding Autism | 04/03/2017              | 01/04/2017    | 01/04/2017  | 137                    |
| 2017              | Annual Sports Day                               | 04/03/2017              | 08/03/2017    | 08/03/2017  | 210                    |
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To  | Number of Participants |      |
|------------------------|-------------|------------|------------------------|------|
|                        |             |            | Female                 | Male |
| Women's day            | 06/03/2017  | 06/03/2017 | 48                     | Nil  |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Awareness move for plastic free college campus. Organisation of a rally both by faculty and students in which the roads around the college campus were clean. Less use of paper in office. Use of water and electricity economically.

## 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities  | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities                                      | Yes    | Nil                     |
| Provision for lift                                       | No     | Nil                     |
| Ramp/Rails   | Yes    | Nil                     |
| Braille Software/facilities                              | No     | Nil                     |
| Rest Rooms   | Yes    | Nil                     |
| Special skill development for differently abled students | No     | Nil                     |
| Scribes for examination                                  | Yes    | Nil                     |
| Any other similar facility                               | No     | Nil                     |

## 7.1.4 – Inclusion and Situatedness

| Year              | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative                        | Issues addressed  | Number of participating students and staff |
|-------------------|--|--|------------|----------|---|---|--|
| 2016              | 1  | 1  | 16/09/2016 | 1        | Awareness Rally for Voting and Voter Card | To make aware our youth and people around about voting and voter card | 75   |
| 2016              | 1  | 1  | 27/09/2016 | 1        | Healthy Joints and Healthy Living         | To make students aware about live happier and healthier life.         | 50   |
| No file uploaded. |  |  |            |          |   |   |  |

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title              | Date of publication | Follow up(max 100 words)  |
|--------------------|---------------------|---|
| Prospectus 2016-17 | 09/08/2017          | For students : • Keep the campus clean. • Not hold any meeting without the permission of the principal in the college |

campus. • Not use mobile phones in the working hours in the college except break. • Read notice board daily and carefully. • Always maintain discipline and decorum in the college campus. • Take care of college properly. • Not involve in any type of ragging activity in the college campus. • Be punctual and regular in their classes. • Not miss the periods when present in the college. • Actively participate in all the activities of the college. For Teachers : • Cooperate and assist in carrying out functions and events of College University. • Refrain from availing leave except in unavoidable circumstances. • Make professional growth continuous through study research. • Perform their duties in the form of teaching tutorials, practical, seminars, research work with dedication. For Parents : • Parents of the students to remain in touch with the college administration to keep themselves informed about academic achievements and lecture shortage of their wards • The parents should deposit the fee and other dues on time in the college office. For Employers : • Empower women teachers associated with this institution to meet the challenges of life and profession in 21st century. • Develop scientific temperament among student-teacher so that they can work as agent of social change and justify their role as nation builders.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity               | Duration From | Duration To | Number of participants |
|------------------------|---------------|-------------|------------------------|
| Microwave Cooking Show | 16/08/2016    | 16/08/2016  | 152                    |
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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

|   |
|---|
| Paper waste management and less use of paper in office.                                   |
| Tree plantation drive inside and outside to increase green belt in and around the campus. |
| Placing dustbin to avoid littering and to keep the campus clean.                          |
| Economical use of electricity and water.  |

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

7.2 Best Practices Title of the Practice: Awareness to Career Opportunities The context that requires the initiation of practice: Career Opportunity is an opportunity for students to learn about a particular occupation or profession to see if it might be suitable for them. Students develop awareness, knowledge, attitude and skills to create their own path of success. Our college started this practice to help students to succeed in their future. Objectives of the practice are: 1. To utilize human resources optimally. 2. To get the right guidance for taking right decision at right time. 3. To help them to choose right career according to their interest, aptitude and ability. 4. To work well in a team. The Practice: Career and Counselling Cell is an integral unit of our institution. Two senior teachers are members of this cell. They time to time guide and counsel students about various career options available. Following programs were organised in this context: 1. Celebration of Guidance week. 2. Extension Lecture on "Career Opportunities in Banking" on Sept. 24, 2016. 3. Two days Research workshop on Nov 7-8 2016. 4. Extension Lecture on "Career Counselling" on Jan 21, 2017. 5. Workshop on "Career Planning" on Jan 24, 2017. 6. Mock test conducted by EDUGAPS on Jan 28, 2017. 7. TET / B.Ed. Entrance exam Coaching. Detail of students participated in the program : Academic year No. of students participated 2016-17 175 Organisation: It is organised under the aegis of Career and Counselling Cell of the College. It is headed by two senior teachers. Program is personally cared, maintained and evaluated by faculty members and Principal. Obstacles faced if any and strategies to overcome: It has been tried that student should get maximum benefits. Both material and learning resources were required which were managed by the institution itself. Impact of the practice: The practice has impact that almost 175 students participated and benefited from this program. Students get latest updates of various career opportunities. Resources Required: Following resources would help us to perform this duty in a more effective way: 1. Maximum efforts are required by staff, students and institution. 2. Evaluation of the program is required. 3. Funds are required to run it smoothly. Title of the Practice: Strengthening Ties with Community. The context that requires the initiation of practice: Partnership between institution and community offer a clear benefit. They enhance learning opportunities by providing students with resources, experiences and environment they would not otherwise have. Our college tries to provide plenty of opportunities for those with particular skills to apply them to community services. The Practice: Institution organised following programs under NSS department of the college. NSS department comprised of a senior faculty member and NSS students who have joined NSS Voluntarily. 1. Polio Camp organised on Feb 21 - 23, 2016. 2. Extension Lecture on Blood Donation

Awareness on March 21, 2017. 3. First Aid training Camp on Nov. 07, 2016. Detail of students participated in the program Academic year No. of students participated 2016-17 170 Organisation: It is organised by NSS department of the college. Dr. Ram Niwas is the head of NSS department. Programs were cared, maintained and evaluated by him personally. Obstacles faced if any and strategies to overcome: It has been tried that program should benefit and develop the sense of service to community among them. Though material and learning resources were required but that were managed by the institution and NSS department together. Impact of the practice: The practice has following impact: 1. Healthy relation between Institution and community. 2. Focus on high quality and challenging activities in the field of education. 3. Encourage maximum utilization of resources. 4. Appreciation by the community of institution efforts. Resources Required: Following resources would help us to perform this duty in more effective way: 1. More funds are required. 2. Developing a process for involving the community in educational planning and decision making. 3. Internal evaluation of the program regularly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://daveducation.org/wp-content/uploads/2021/12/best-practices-2016-2017.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the institution is to mould and empower students in the pursuit of knowledge, values and social responsibility and help them to achieve excellence in various fields, thereby also preparing them to face global challenges. The institution has established its distinctive approach towards this comprehensive vision by moulding it in the form of services to the society by means of allowing the students to organise events to develop their skills, ethical and human value development. Recognizing its privileged position as a premier institute of Teacher Education, D.A.V. college of Education, Beri Gate, Amritsar, college stands out from other institutions in Teacher Education, making consistent efforts in fulfilling its social responsibility towards all the sections of society. The college authorities, staff and students believe that the true essence of empowerment lies in creating sustained forms of emancipation by generating lasting opportunities for all. The outreach aimed to highlight that education and independent thought are the most effective means of breaking down social taboos. The college pursues distinctiveness as a way of focusing on intellectual energy and using limited resources wisely to provide quality teachers rather than quantity teachers to the society. The college aims at creating the best human resources reservoir to produce world class professionals and citizens. The college expands all its resources human as well as material to prepare passionate, innovative, secular and humane teachers with commitment to excellence and professional outlook. The positive outcomes are achieved by designing the curriculum to meet the global requirements and through teaching learning methods blended with ethical values. D.A.V management has a strong philosophical guiding principle of making Education a blend of Indian Culture and western Knowledge. Our institution is also an integral part of this bigger vision. Our institution stands for knowledge grounded value education. Thus following principles of AryaSamaj, we believe in making people 'Arya' in a human being having all moral values. For this Havan Yajna, morning assembly, lectures on moral values are organised in the institution regularly to help them to remain on the right path on living. Thus in the end we aspire to become an institution known for its integrating theory and practice, modern and traditional values. Our goal is to stimulate academic environment for enhancing quality of teaching learning process by encouraging innovative



practices.

Provide the weblink of the institution

<http://daveducation.org/wp-content/uploads/2021/12/institutional-distinctiveness-2016-17.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Professional Education needs to be dynamic to cope with rapid changes in the society. For the coming years, we lay down following goals in our journey towards excellence: 1. Planning to initiate some events to seek the participation of different stakeholders (practising schools, administrators, student teachers, guardians and community) to improve the existing practices in the college. 2. To organise more Faculty Development Programs for professional growth of teachers. 3. To make institution innovative and progressive. 4. Improvement in remedial teaching to improve the students at all levels. 5. More emphasis to be given on communication and ICT skills. 6. Strengthening of feedback mechanism. 7. Construction of new classrooms and seminar room.