

DAV COLLEGE OF EDUCATION FOR WOMEN

O/S. Beri Gate, Amritsar

Proceedings of IQAC meeting held in the office of the Officiating Principal Dr. (Mrs.) Anju Mehta on Sept. 19, 2022. Following staff members were present:

Chair person IQAC	Dr. Anju Mehta
Coordinator	Dr. Rumita Arora
Assistant Coordinator	Dr. Anita Sharma
Member	Dr. Neerja Gautam
Member	Dr. Kuldeep Bhullar
Alumna	Mrs. Geeta Saini
Alumna	Ms. Ravneet Kaur

Agenda of Meeting:

1. Feedback on agenda of meeting held on January 18, 2022.
2. Distribution of Admission duties.
3. Youth Festival scheduled for year 2022.
4. Planning of curriculum for the new session.
5. Planning of Talent Hunt for the new session.

Agenda I

IQAC Coordinator took feedback on AQAR 2020-21 alongwith the Criterion Incharges. Coordinator incorporated relevant suggestions & points wherever needed.

Agenda II

Chairperson assigned different admission duties for the admission of new session 2022-24 & relevant changes were incorporated in the admission policy.

Agenda III

Decision was taken regarding the participation in different items to be sent in Zonal Youth Festival at GNDU, Amritsar to be held in the month of October, 2022. It was decided that maximum students participation would be ensured. Coordinator delegated duties to respective teacher after discussion with Chairperson.

Agenda IV

For the session 2022-24, curriculum & papers of B.Ed. and M.Ed. were discussed. New subjects/optional papers to be introduced were discussed.

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Agenda V

It was decided that Talent Hunt for new session (2022-24) would be held once admission process is completed.

Anju Mehta

Offg. Principal,
D.A.V. College of Education
For Women, Amritsar.

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**Proceedings of IQAC meeting held in the office on January 17, 2023.
Following staff members were present:**

Chair person IQAC	Dr. Anju Mehta
Coordinator	Dr. Rumita Arora
Assistant Coordinator	Dr. Anita Sharma
Member	Dr. Neerja Gautam
Member	Dr. Kuldeep Bhullar

Agenda of Meeting:

1. IPR Webinar to be conducted in February, 2023.
2. Programme outcomes of different courses to be framed.
3. Outreach Programme scheduled for session 2022-24.
4. E-Waste drive to be initiated.
5. Seminar on Education for Sustainable Development.
6. Booklet on Best Practices to be released.

Agenda I*Intellectual*

Intellectual Property Rights refers to the legal rights given to the inventor to protect his invention/creator. A Webinar on Intellectual Property Rights (IPR) is to be conducted in February 2023. IQAC members chalked out the duties of staff members to organize this event.

Agenda II

Chairperson assigned duties to the committee for framing the programme outcomes & learning outcomes of different courses viz B.Ed., M.Ed. & D.El.Ed. to be framed by respective subject teachers.

Agenda III

IQAC members discussed the planning about conducting Outreach Programme at Govt. School, Eidgah. Unnat Bharat Abhiyan (UBA) Project was discussed and duties were assigned to conduct the Programme and its objectives. Coordinators were assigned the duties in this regard.

Agenda IV

Chairperson directed the house on duty to organize E-Waste drive in order to eradicate excess electronic waste in the institution.

Agenda V

Chairperson & members of IQAC discussed about organization of National Level Seminar on "Education for Sustainable Development". It was decided in the current session this seminar to be organized.

Agenda VI

IQAC members & Coordinator of IQAC advised to publish the Brocher on Best Practices of the Institution.

Anju mehta

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Proceedings of IQAC meeting held in the office of the Officiating Principal Dr. (Mrs.) Anju Mehta on Feb. 11, 2023. Following staff members were present:

Chairman LMC	Dr. Arvind Sharma
Chair person IQAC	Dr. Anju Mehta
Coordinator	Dr. Rumita Arora
Assistant Coordinator	Dr. Anita Sharma
Staff Member	Dr. Neerja Gautam
Staff Member	Dr. Kuldeep Bhullar
Alumni	Dr. (Mrs.) Neera Sharma
Employer	D. Vipin Jistu
Member from Society	Mrs. Neeta Mehra
Employer	Mrs. Ashu Widge
Member from Society	Dr. Swaraj Grover

Agenda of Meeting:

1. Discussion of action taken on agenda of meeting held on January 17, 2023.
2. Prize Distribution & Convocation.
3. NAAC Report.
4. Generation of Resources.
5. Improvement in Internship Program.
6. Any other matter with the permission of chair.

Agenda I

Agenda decided in the meeting on Jan. 17, 2023 was discussed. Seminar on "Intellectual Property Rights" scheduled to be held in the second week of March'2023. B.Ed. students were selected for Outreach Programme to be started in Eidgah from April'23 onwards.

Agenda II

Prize distribution Function and Convocation dates were decided with the consent of IQAC member on March 25 & 26, 2023 respectively.

Agenda III

Functioning of IQAC was discussed by the chair in light of the impending NAAC to be conducted.

Agenda IV

It was discussed among the IQAC members present that how resources may be generated to ensure smoother functioning of the college. Heads of different NGOs present there were forth coming in offering scholarships to the needy & meritorious students. Rozgar Melas may be organized in this regard in the college premises.

Agenda V

IQAC Members discussed small measures that can be taken to improve the current Internship Programme for B.Ed. course. Students need to be well versed in ICT & communication skills as well as use of Smart Boards for teaching and they must have thorough mastery over their mother-tongue & regional language as these students would be acting as the custodians of the future of the country in coming times. There all round personality development along with skills enhancement is of utmost significance in their lives.