



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		D. A. V. COLLEGE OF EDUCATION FOR WOMEN
Name of the head of the Institution		Dr. Anita Menon
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01832543031
Mobile no.		8427922551
Registered Email		dav_educollege@yahoo.com
Alternate Email		iqac.daveduasr@gmail.com
Address		outside Beri gate, Amritsar
City/Town		Amritsar
State/UT		Punjab
Pincode		143001
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Raman Jyoti
Phone no/Alternate Phone no.	01832543031
Mobile no.	7973546819
Registered Email	doctorramanjyoti@gmail.com
Alternate Email	iqac.daveduar@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://daveducation.org/wp-content/uploads/2021/12/AQAR-2015-2016.pdf">http://daveducation.org/wp-content/uploads/2021/12/AQAR-2015-2016.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://daveducation.org/wp-content/uploads/2021/12/academic-calendar-2016-2017.pdf">http://daveducation.org/wp-content/uploads/2021/12/academic-calendar-2016-2017.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	85	2007	10-Feb-2007	09-Feb-2012
2	B++	2.92	2016	05-Nov-2016	04-Nov-2021

<b>6. Date of Establishment of IQAC</b>	10-Jan-2017
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Annual Sports Day	08-Mar-2017	155

	1	
Seminar on Understanding Autism	01-Apr-2017 1	160
Trip to Gobindgarh Fort	30-Mar-2017 1	35
Women's Day Celebration	06-Mar-2017 1	48
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Celebration of Womens Day on March 6, 2017

Trip to Gobindgarh Fort on March 30, 2017

Organisation of Seminar on Understanding Autism on April 1, 2017

Annual Sports Day on March 8, 2017

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Seminar on Understanding Autism to be organised	Seminar on Understanding Autism organized in the month of April.
Annual Sports Day to be organized	Annual Sports Day organized and students participated in various activities.
Trip to a historical Place	Trip to Gobindgarh Fort organized
Womens Day to be celebrated	Celebrations of Womens day successfully organized
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Local Managing Committee DAVCMC	05-Apr-2017

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2017

Date of Submission

07-Apr-2017

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Various operational modules are:  
Database of students enrollment based on category (General, SC, ST, OBC), Gender and Roll No. Admission record, fee record, salary and increment record of Teaching and non teaching staff  
Library information system. online applications of various scholarship under different welfare schemes.  
Sessional Work and Practical Work assessment online uploaded. Salary Bill of Teaching and Nonteaching staff , PF and increment of faculty .

Part B

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

D.A.V. College of Education for Women has to follow mandatory the syllabus prescribed by Guru Nanak Dev University, Amritsar. The institution has the mechanism for effective delivery and documentation of the curriculum set by the university to achieve its educational and socio- economic goals. The institution follows the leaning outcome based approach to curriculum planning and development. The curriculum of each programme is delivered in such a way that students will able to understand and perform practically at the completion of any programme of study. An academic calendar is prepared as per the parent university academic calendar with some amendments as per college needs. It is published in the handbook of the institution. Academic processes in the institution are streamlined with time tables, workloads and other administrative tasks chalkout well in advance of teaching sessions. Each faculty member needs to prepare her lesson plan/Teacher’s diary as per requirement of the programme of study/ course. Regular tests, seminars, presentations, group discussion, practicals, experiential learning and project works are conducted to monitor the progress of the students. By using ICT tools extensively, the faculty members create e-resources for the effective deliberation of the curriculum. Remedial classes are conducted for the students to remove their doubts and improve their learning. Our teachers regularly update their disciplinary knowledge through active involvement in the faculty development, curriculum delivery and evaluation programme. Regular feedback from students, alumnae, parents, principals and faculty also ensure appropriate actions taken to remove gap in student programme and overall college development.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	PGDCA	27/07/2001	365	Employabil ity: Public and private sectors, project manager, Computer language Programmer E ntreprenuers hip : Web Developer, Web Designer, Programmer, software developer	Database management skills, digital skills, web designing skills, word processing
NIL	D.El.Ed.	14/11/2006	720	Employabil ity: Elementary	Communicat ion skills, language

School Teacher in Govt. and Private sectors, Entrepreneurship : Decision making, presentation, communication and resourcefulness

skills, teaching skills, knowledge skills

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	8

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Dharam Shikshan Exam Preparation	22/12/2017	33
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MEd	Internship in Teacher education Institution	10
BEd	Field Engagement for perspective papers	191
PGDCA	Project	8
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

Feedback is regarded as significant part of teaching and learning. The collection and analysis of feedback from different stakeholders helps to evaluate the role of the institution in imparting education. With this aim the college has developed feedback system which are collected from different stakeholders such as students, alumnae, parents, principals and teachers. Feedback is collected from different stakeholders on annual basis and analysed by Academic Council of the college for necessary action. Student feedback format is prepared with aim to improve the quality of teaching learning environment and overall facilities of the institution. Feedback proforma of students includes the rating scale on prominent areas namely planning and preparation of teacher, teachers professionalism, student-teacher relationship, infrastructural facilities, overall environment etc. After analyzing student feedback, it was recommended by the Academic Council that number of books need to be increased. Alumni feedback is collected during alumna visits/alumnae meet. Parents praised the teaching-learning process in the college. They suggested availability of more books in Punjabi/Hindi medium in the college library. Principals of schools suggested that students should have mastery over the communication skills. Their suggestions/feedback are analysed for improving the educational environment, hence increase the employability of the students. Most of the alumnae stressed the need of introduction of skill based courses in the college. Alumnae of the college also donated books in the library which ultimately enriched the book stock of the library.

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	Teacher Education	40	10	8
BEd	Education	200	205	191
MEd	Education	50	15	10
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**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	238	18	22	10	10

**2.3 – Teaching - Learning Process**

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
33	33	4	2	Nil	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a Student Mentoring System available in the institution which is typically student centered. The institute has a tutorial system in which teachers serve as academic mentors and provide counseling to students. Incultation of intellectual, social, moral, artistic, cultural, spiritual and aesthetic qualities is emphasized in the teacher-taught relationship. This enables bridging the gap between the mentors and mentee, where mentees can approach mentors for both educational and personal guidance. The institution has an integrated monitoring system where the faculty acts as a link between the students and the institution and performs the following functions: Teachers are assigned to monitor and guide students throughout the year. Students are given advice on their job choices by career and counseling cell, Teachers identify slow learners and encourage advanced learners, Teachers try to improve students academic performance and reduce the number of students who drop the course, Teachers also keep track of students performance during the teaching internship by continuous interaction with the principal of schools and students, Teachers interact with students on a regular basis and keep track of their academic progress and attendance. The teacher personally collects information from her wards and takes care not to touch sensitive issues. Teachers maintain a complete record of every pupil and updates the information as and when needed. Information collected also aids teachers in executing curricular and co-curricular activities. Counseling of students is an important aspect to create equitable service to all the students from different background. Student-teacher ratio is maintained to give personal attention to students. Tutorial/House meetings are held on a regular basis and during these meetings students meet their teachers to discuss academic and personal problems. The class teachers meet each and every student individually and provide assistance in every manner feasible to improve their academic achievement. The tutors continually keep an eye on students attendance, marks in internal and external examination to provide corrective training as well as her candidacy for campus placement.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
482	32	1:15

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	32	Nil	Nil	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. Rumita Arora	Assistant Professor	Acted as a judge in ASISC Zonal Debate Competition held at St. Francis School, Jandiala Guru on May 10,



			2016
2016	Dr. Rumita Arora	Assistant Professor	Appointed as Member of Faculty of Education in GNDU, Amritsar for the period July 1, 2016 to June 30, 2018.
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	NIL	I	24/12/2016	09/03/2017
BEd	NIL	II	01/06/2017	20/07/2017
BEd	NIL	IV	31/05/2017	21/07/2017
MEd	NIL	I	22/12/2016	08/03/2017
MEd	NIL	II	30/05/2017	20/07/2017
MEd	NIL	III	19/12/2016	20/03/2017
MEd	NIL	IV	27/05/2017	07/09/2017
PGDCA	NIL	I	22/12/2016	17/03/2017
PGDCA	NIL	II	25/05/2017	21/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Exams are used to evaluate pupils, and they are an important aspect of the teaching-learning process. Internal and external examinations have 30:70 ratios, according to GNDU norms. When it comes to external exams, the GNDU conducts the exams. For internal review and assessment, the college follows the GNDU norms. The college used to display all circulars on notice board from time to time. The teaching faculty orients the students at the start of each semester. Students are familiarized with the course, its objectives, and the format of the exam by examination committee. Faculty members also provide counseling to students on a regular basis. The following are evaluation processes that are being implemented by the college: Seminar: The College teachers conduct seminars in their respective papers in which content knowledge, presenting skills, and communication skills are assessed. Assignments: Students prepare assignments mentioned in each paper in their respective semesters. These assignments are checked by the respective subject teachers and the necessary feedback is given as per requirements. Field engagement activities: A variety of field engagement activities are held time to time in college e.g. Visits to Orphanages, Museums, Pingalwara etc. Teachers assess their projects in order to foster critical thinking, analytical skills, and teamwork. Unit tests and house examination : In each semester, the college conducts one unit and one house test. Students are given marks based on their performance and remedial teaching is organized for weak students. Special tests are conducted for those who do not score eligibility marks to appear in final university exam.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute has developed dynamic academic teaching plans and it follows a well-defined academic calendar. The academic calendar is prepared by the senior faculty prior to the start of each new session, following the norms of the GNDU and UGC. The Institute places a high value on transparency in its operations. Initially, during the conduct of orientation program (at the start of the semester) the whole plan of action is discussed with the students, talking about what and when things will happen. Academic calendar is also provided in the handbook of college which is provided to every student. Syllabus of all the semesters of each stream is provided in the handbook of information. The academic calendar lists the start and conclusion dates of each semester as well as other information such as the micro-teaching, the internal examination and the tentative external examination schedule, as well as the days of festivals/activities to be performed. The calendar also includes a number of other activities carried out by the institution : Picnics / field trips to various locations or institutes, alumnae meet, organization of National and International cultural events, organization of extension lectures/ seminars. Visits to orphanages, blind institutes, religious sites, Pingalwara, different campaigns to raise awareness about environmental conservation and protection of our natural resources, and NSS activities. A course schedule for all semesters of each class is included in the handbook of the college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://daveducation.org/wp-content/uploads/2021/12/learning-outcomes-2016-17.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BEd	Education	179	179	100
NA	MEd	Education	16	16	100
NA	PGDCA	Teacher Education	8	8	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://daveducation.org/wp-content/uploads/2021/12/student-satisfaction-survey-2016-17.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Nil	0	NA	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Extension lecture on Career Opportunities in Banking	Vansh career Consultancy	24/09/2016
Workshop on Career Planning	Swami Satyanand College of Management And Technology.	24/01/2017
Seminar on Understanding Autism	Global institute for Childhood Disability	01/04/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
ICT Cartooning Inter College Competition	Chahat and Jagroop	B.B.K.D.A.V. college, Amritsar	10/01/2017	Local
Skill in Teaching on the spot Teaching Model preparation	Harpreet Kaur(Student)	D.A.V. College Of Education For Women, Amritsar	18/01/2017	Local

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Incubation Cell	D.A.V. College Of Education For Women, Amritsar	Art and Craft	Skill Development	01/09/2016
1	Incubation cell	D.A.V. College of Education for Women	Theater Skills	Skill development	01/09/2016

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

Education	2
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3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	3	2
International	Education	2	2
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	9
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Study of Time Management Competence in relation to Academic Achievement among Male and Female of Secondary school students	Mrs. Gurpreet kaur	International Journal of Current Research	2017	0	D.A.V. College Of Education For Women, Amritsar	Nil
Professionalizing Teachers through Life Skills Education in Pillai	Dr. Jasdeep Kaur	Journal of Education Research and Technology	2016	0	D.A.V. College Of Education For Women, Amritsar	Nil
Acculturation: A psychological and sociological adaptation	Mrs. Anju Mehta	International Journal of Multidisciplinary Research and Development	2016	0	D.A.V. College Of Education For Women, Amritsar	Nil
In-	Dr. Anju	Scholars	2016	0	D.A.V.	Nil

Service Teacher Education	Mehta	Quest			College Of Education For Women, Amritsar	
A comparative study of Socio-Genetic need satisfaction of student pursuing conventional and job oriented courses	Ms. Anita Menon	Global Journal of Engineering Science and Research Management	2017	0	D.A.V. College Of Education For Women, Amritsar	Nil
Survey of Infrastructure for Art Education in Secondary Schools of Amritsar district	Mrs. Amardeep Kaur	Edu Creator Research Journal	2016	0	D.A.V. College of Education for Woman	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Effectiveness of cooperative Learning on academic anxiety of secondary school students	Mrs. Jeevan Jyoti	International Journal of research and analytical reviews	2017	1	2	SVMS College of Education, Batala
Manual for classroom management	Dr. Neerja Gautam	National Psychology Center, Agra	2017	2	2	D.A.V. College of Education for Women
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	3	Nil	Nil
Presented	1	9	Nil	Nil

papers

[View File](#)**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Seminar on Understanding Autism	Global Institute for Childhood disability	3	160
Extension Lecture on Entreprenuership development program	National Small Industries Corporation	4	141
Handon Experience for dealing differently abled students	D.A.V. Public School, Lawrence Road, Amritsar	2	138
Extension Lecture on career Opportunities in Banking	Vansh career Consultancy	6	148
Research Workshop	Depr. of Psychology, GNDU	23	9
Seminar on Right to Vote	Khalsa College managing committee	5	175
Extension lecture on Career and Counselling	IBT, Amritsar	4	152
Workshop on Career Planning	Swami Satyanand College of Management and Technology	4	149
Extension Lecture on New Education Policy	Bhartiya Shikshan Mandal	6	160

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Mock Test conducted by EDUGAPS	1st, 2nd and 3rd positions	EDUGAPS	3
Zonal Youth Festival	Award of Appreciation	GNDU	20
Youth Festival For ETT	Overall Trophy	Shaheed Bhagat Singh College, Patti	40

Inter College Competition	3rd position	B.B.K. D.A.V. College, Amritsar	1
Inter College Competition	Award of Appreciation	B.B.K. D.A.V. College, Amritsar	2
International Youth Day	1st Position	DIPS College of Education, Dhilwan.	3
Inter College Competitions	1st, 2nd and 3rd positions	Guru Nanak college of Education, Kapurthala	10
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Awareness	N.S.S. dept. and Red Ribbon Club	Extension Lecture	3	150
First Aid training Camp	N.S.S and Red Cross Office	Training camp	2	55
Leadership camp	N.S.S. unit and dept. of Youth services of punjab govt.	Camp at Hadimba Mandir at Manali	2	9
Physiotherapy Camp	N.S.S. and physical Education Department	Healthy Joints and Healthy Living	3	165
Awareness Rally	N.S.S. and Social Science Club	Rally on Vote Casting	2	15
One day camp	N.S.S.	Cleanliness Camp	3	15
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Workshop	15	D.A.V. College of Education For Women, Amritsar	1
Hands on experience for dealing with differently abled students	138	D.A.V. College of Education For Women, Amritsar	14
Acted as an examiner in the Beyond English	1	Beyond English Academy	1

Academy			
Acted as Judge ASISC Zonal debate competition	1	Saint Francies School, Jandiala Guru	1
Appointed as a member of Faculty of Education	1	GNDU, Amritsar	730
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
B.Ed Internship Sem III	School Internship	Bhartiya Vidhya Niketan Sen. Sec. School, Sharifpura, Bus Stand, Amritsar	25/07/2017	10/10/2017	16
B.Ed Internship Sem III	School Internship	Baba Partap Singh Memorial School, Sultanwind Road, Amritsar	25/07/2017	10/10/2017	13
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Hindu college	18/05/2016	Hostel facilities	10
global Institute for Childhood Disability	12/01/2015	Academic Co-Curricular Cooperation	2
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
120000	78092

4.1.2 – Details of augmentation in infrastructure facilities during the year



Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ALICE	Partially	Nil	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16162	64059	271	12910	16433	76969
Reference Books	219	371504	Nil	Nil	219	371504
Journals	33	18000	Nil	Nil	33	18000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	NIL	NIL	Nil
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	17	9	2	0	0	4	4	8	0
Added	0	0	0	0	0	0	0	0	0
Total	17	9	2	0	0	4	4	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	58672	0	19420

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institution follows annual maintenance contract for repair and maintenance of equipment such as computers etc. Policy of utilizing optimum resources is followed by institution. • Building and Construction committee suggests and implement changes needed as per requirement. • Ramps have been established for differently able persons. • Vermicompost corner has been established for generating organic manure. • Safety and Hygiene of hostel is ensured by Hostel Committee of the college. • Infrastructure of college is utilized by National Government Agencies with approval of Head of the Institute.

<http://daveducation.org/wp-content/uploads/2021/12/replace-policies-and-procedures-2016-17.pdf>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	0	Nill	0
b) International	00	Nill	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Extension lecture on career Counselling	21/01/2016	152	IBT Institute.
Remedial Coaching	18/04/2016	16	DAV College of Education for Women, Amritsar

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	B.Ed. Entrance Test	60	60	60	Nil
2017	TET	179	179	55	66
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
MKD DAV Public School, Attari	5	1	Jagat Jyoti Sen Sec School, Jaura fatak	4	1
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	3	B.Ed.	D.A.V. College of education for Women, Amritsar	D.A.V. College, Amritsar	M.Sc. Mathematics
2017	3	B.Ed.	D.A.V. College of education for Women, Amritsar	Hindu college, Amritsar	M.Com.
2017	4	B.Ed.	D.A.V. College of education for Women, Amritsar	Khalsa College, Amritsar	M.A. Punjabi

2017	4	B.Ed.	D.A.V. College of education for Women, Amritsar	GNDU, Amritsar	M.Sc Zoology
2017	1	B.Ed	D.A.V. College of education for Women, Amritsar	GNDU, Amritsar	M.Sc. Chemistry
2017	2	B.Ed.	D.A.V. College of education for Women, Amritsar	GNDU College, Verka	M.A. Punjabi
2017	2	B.Ed.	D.A.V. College of education for Women, Amritsar	GNDU College, Verka	M.A. History
2017	5	B.Ed.	D.A.V. College of education for Women, Amritsar	BBK. DAV College, Amritsar	M.A. English
2017	6	B.Ed.	D.A.V. College of education for Women, Amritsar	S.R. Govt. College, Amritsar	M.A. Economics
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	55
NET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Educational Trip to Foot Hills	College	42
GNDU Youth Festival	University	20
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2016	Zonal Youth Festival	National	Nil	1	128	Priyanka Bhatia
2016	Zonal Youth Festival	National	Nil	1	635	Simranjit Kaur
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Principal, four faculty members, two representatives from each section of B.Ed., M.Ed., PGDCA(TE) and D.El.Ed are members of academic council. Two meetings are conducted every semester. Student representatives take the problems related to curricular, co-curricular and infrastructural areas from their classmates of respective sections and discuss the problems with the faculty and principal in the meeting. Their problems are then taken up by the academic council and efforts are made to solve them at earliest. Students also have their representation on administrative committees of the college. Cleanliness and Beautification Committee have student representation. Students of house on duty supervise the beautification and cleanliness of campus under the guidance of House In-charge. Along with this, students of the house on duty also supervise Canteen, Mess, parking areas etc. Another club named Legal Literacy and Women Empowerment Club is also actively working with students as representatives and faculty members as in-charge. The club awakes the students about their legal rights through seminars/guest lecture or any such activity. There is a committee named Anti-ragging and Anti-Sexual Harassment cell in which students are members who make the students aware about the consequences of ragging. All the students are also guided to fill Anti-ragging form available at UGC portal. Information about Toll Free Number etc. is also shared with the students by the committee to discourage the practice of ragging. Moral Education club is also working actively in the college. It has student representatives along with a faculty in-charge. Several activities are organised like Havan Yajna, Dharam Shiksha Exam(written), motivational talks on moral values by the club. Besides this, College is having N.S.S. Unit in which students actively perform activities related to social awareness, Health and environment related issues etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

172

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumnae meet on Sept 10, 2016 and Sept 14, 2016

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our Vision is to make DAV college of Education for Women, Amritsar, a model Teacher Education Institution and give the nation the best teacher who would provide leadership in all spheres of life through innovative value based ideas. The focus throughout remains on holistic development of students, so that they become responsible citizens of society. Our Mission is to undertake a journey towards excellence in Pre-Service Teacher Education through research and innovative practices with deeper emphasis on pedagogical skills and optimum use of available resources. Our College follows the decentralized approach by giving the power to the staff for performing various duties through formation of various committees like Budget Committee, Building Committee, Admission Committee, Beautification of the campus Committee etc. These committees function independently under the guidance of Madam Principal. Teacher further decentralized the power to students by forming students' committees and clubs. Academic Council consists of Principal, Faculty and students. They take decision about the academic part of the various courses. Participative management is one of the highlights of the college. Staff, Students and Management coordinate together in the smooth functioning of college. Members of Local Management Committee (LMC), Principal and two senior staff members act as an advisor in Budget Committee of the college. They look into the expenditure and income of the college. LMC members also participate in various events of college like Rishi Bodh Utsav, Convocation, Prize Distribution, Alumnae Meet, convocation etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Senior faculty Members who are members of Board of studies/Faculty of Education of the institution actively participate While developing curriculum by university, .For the best performance subject allocation is done on the basis of specialization of teachers. Faculty members attend the workshops regarding curriculum regularly. Faculty attend Faculty Development Programs regularly organised by university for curriculum enrichment programs. Through regular interactions, advice and suggestions of principal/concerned faculty members regarding change in curriculum are put before the curriculum development committee of the university, Teachers are encouraged to write books, research paper and remain updated with latest trends in curriculum and pedagogy.
Teaching and Learning	The college has well qualified and experienced faculty .The college follows the academic calendar as per

the GNDU guidelines. Extension Lectures are delivered time to time to students by the experts from different fields of life. Term test and Examinations are conducted regularly to assess the performance. Provision of remedial classes in concerned subjects as per the requirement are organised. Faculty members make teaching planner for the whole semester for successful implementation of curricular and co-curricular activities. Productive learning in classrooms with the help of assignments and feedback are done.

**Examination and Evaluation**

Performance of students is evaluated regularly by teachers through class tests. One unit test and one house test is conducted in every semester. After the exam, College Examination Committee discussed the performance of students with college principal. Remedial teaching is done after evaluation of student's performance in internal house examination to improve their performance in final exams.

**Research and Development**

The teachers are facilitated to do their Ph.D. along with teaching and they are motivated to write research papers. Research is compulsory part of M.Ed syllabus. Action research is done by B.Ed and M.Ed students during internship program. Moreover, M.Ed students also construct different types of psychological tests during their research work. Faculty members are motivated for academic advancement by joining further courses/participation in seminar/conferences/refresher courses.

**Library, ICT and Physical Infrastructure / Instrumentation**

A large number of academic books, Research journals, General Knowledge Books, Reference books, educational magazines etc are provided in library. The new comers both faculty members and students are given an orientation on effective use of these library resources. Well equipped Physical Fitness Centre and Meditation Corner is in our college. College has a well established computer lab with internet facility, Psychology Lab, Science Lab, Social Sciences Lab, Maths Lab, Educational Technology Lab and Art Room are well equipped to meet the requirement of curriculum. Various subject resource centers are there in the college with necessary

infrastructure. Feedback is taken from students, staff and suggestions are put forward to improve library services and physical infrastructure of the college.

Human Resource Management

Various committees are constituted for teaching and non teaching staff. Responsibilities are assigned as per the capabilities of employees for organizing the various college activities. Faculty members participate in Faculty Development Program periodically to update the knowledge and pedagogical skills. Students are provided guidance and information by the faculty members pertaining to higher education, scholarships and career advancement possibilities. Awards to students excelling in academic sports and co-curricular activities are given in Annual Awards Day function. Regular attendance and other records of students are maintained. Career and Counselling Cell, Legal Literacy Club etc are established in the college for productive output.

Industry Interaction / Collaboration

Every year college collaborates with various schools and colleges for academic, research and cultural exchange activities. For B.Ed. and M.Ed. internship programs, college collaborates with private and govt schools and Teacher Education institution in and around Amritsar city. Our institution has an active collaboration with different institutions like Nishkaam Seva Public School for children of ragpickers, EMC - Superspeciality Hospital, Amritsar, Amandeep Hospital and Clinic Global institution for childhood Disability, Amritsar. The college has a Career and Counselling Cell for guiding the students about various scopes and opportunities in the various profession.

Admission of Students

Admission to B.Ed. course is done online on merit basis/Entrance Test as per guidelines of concerned university. College has Admission Committee that guides candidates about subjects and admission process and also solves various admission queries.College handbook with details of all courses, qualifications, fee structure and rules and regulations etc. is printed and made available to all the students.



Admission to M.Ed. is done by Department of Education, GNDU Amritsar on merit base. Admission of PGDCA(T.E.) is done on merit base at college level. Admission of D.El.Ed is done by SCERT on merit base.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Annual budget and other expenses are pre planned and implemented through recommendations of principal. Salary bill is prepared beforehand and passed by DAV CMC, New Delhi.
Administration	Preparation of monthly salary bill of teaching and non-teaching staff. Online application for various scholarships under different welfare schemes. Admission record, fee record of students, salary and increment records of faculty.
Finance and Accounts	Day to day Transactions, vouchers and bills are prepared. The institution has been using competent software to maintain and manage the inflow and outflow of the finances. It helps in keeping records well organised and error proof. Regular audits are conducted at local as well as management level.
Student Admission and Support	Online admission procedure is followed in B.Ed. and M.Ed. Teaching faculty guide the students for admission and handle their admission queries. Proper support is provided to new applicants of various teacher's training programs.
Examination	Internal Assessment based on performance of students in curricular and co-curricular aspects is prepared and their marks are uploaded online at GNDU Portal.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	Nil	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Research Workshop	NA	07/11/2016	08/11/2016	30	Nil
2017	Workshop on Career Planning	NA	24/01/2017	24/01/2017	32	Nil
2017	Extension Lecture on New Education Policy	NA	18/02/2017	18/02/2017	31	Nil
2017	Observe, record and absorb Program	NA	11/02/2017	25/02/2017	32	Nil
2016	NA	First Aid Training Camp	07/11/2016	11/11/2016	Nil	8
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Conference on Clinical Diagnostic and Women Health Care	1	30/03/2017	31/03/2017	2
Workshop on Faculty development through vision values and soft skills	3	24/01/2017	30/01/2017	7
Workshop on writing the review of literature and references.	1	04/11/2016	04/11/2016	1
International conference on	2	27/01/2017	28/01/2017	2

concerns and challenges of diaspora

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	21	10	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Accommodation, Duty Leave, Permissible Flexibility in Time Table	ESI, Accommodation	Fee concession, Book Bank Facility, Scholarships, Free medical Camps, Use of physical fitness centre

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has online financial data system connected to our own management DAVCMC, Delhi. Every income and expenditure has an external check and internal audits. Thus periodical internal auditors do internal audit verifying the related receipts, vouchers, ledger posting etc. The external audit is also done by auditors by an authorized C.A. of management. The system of maintaining accounts is done by bank transactions, thus it ensures internal checking of accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

1100000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GNDU/NCTE	Yes	DAVCMC
Administrative	Yes	GNDU/NCTE	Yes	DAVCMC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are always welcome to meet principal any time during college working hours and can give suggestions to bring about improvement in the college. Parents are invited to college functions such as Prize distribution, Hostel Function etc. Feedback regarding college activities is also taken from parents through feedback proforma and suggestions given by them are incorporated time

to time.

6.5.3 – Development programmes for support staff (at least three)

Organisation of Training Camp on First Aid. Seminar on Election Awareness. Seminar on Right To Vote. Blood Donation Camp was organised.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To overcome the phobia of public speaking among teachers as well as students a workshop on Communication Skills and Personality Development / seminars to be organised by Language Club in coming time. A National Level Seminar is to be organised for faculty members and research scholars.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Celebration of Womens Day	04/03/2017	06/03/2017	06/03/2017	187
2017	Trip to a Historical Place	04/03/2017	30/03/2017	30/03/2017	35
2017	Organisation of Seminar on Understanding Autism	04/03/2017	01/04/2017	01/04/2017	137
2017	Annual Sports Day	04/03/2017	08/03/2017	08/03/2017	210
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's day	06/03/2017	06/03/2017	48	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Awareness move for plastic free college campus. Organisation of a rally both by faculty and students in which the roads around the college campus were clean. Less use of paper in office. Use of water and electricity economically.

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Special skill development for differently abled students	No	Nil
Scribes for examination	Yes	Nil
Any other similar facility	No	Nil

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	16/09/2016	1	Awareness Rally for Voting and Voter Card	To make aware our youth and people around about voting and voter card	75
2016	1	1	27/09/2016	1	Healthy Joints and Healthy Living	To make students aware about live happier and healthier life.	50
No file uploaded.							

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus 2016-17	09/08/2017	For students : • Keep the campus clean. • Not hold any meeting without the permission of the principal in the college

campus. • Not use mobile phones in the working hours in the college except break. • Read notice board daily and carefully. • Always maintain discipline and decorum in the college campus. • Take care of college properly. • Not involve in any type of ragging activity in the college campus. • Be punctual and regular in their classes. • Not miss the periods when present in the college. • Actively participate in all the activities of the college. For Teachers : • Cooperate and assist in carrying out functions and events of College University. • Refrain from availing leave except in unavoidable circumstances. • Make professional growth continuous through study research. • Perform their duties in the form of teaching tutorials, practical, seminars, research work with dedication. For Parents : • Parents of the students to remain in touch with the college administration to keep themselves informed about academic achievements and lecture shortage of their wards • The parents should deposit the fee and other dues on time in the college office. For Employers : • Empower women teachers associated with this institution to meet the challenges of life and profession in 21st century. • Develop scientific temperament among student-teacher so that they can work as agent of social change and justify their role as nation builders.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Microwave Cooking Show	16/08/2016	16/08/2016	152
No file uploaded.			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Paper waste management and less use of paper in office.
Tree plantation drive inside and outside to increase green belt in and around the campus.
Placing dustbin to avoid littering and to keep the campus clean.
Economical use of electricity and water.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

7.2 Best Practices Title of the Practice: Awareness to Career Opportunities The context that requires the initiation of practice: Career Opportunity is an opportunity for students to learn about a particular occupation or profession to see if it might be suitable for them. Students develop awareness, knowledge, attitude and skills to create their own path of success. Our college started this practice to help students to succeed in their future. Objectives of the practice are: 1. To utilize human resources optimally. 2. To get the right guidance for taking right decision at right time. 3. To help them to choose right career according to their interest, aptitude and ability. 4. To work well in a team. The Practice: Career and Counselling Cell is an integral unit of our institution. Two senior teachers are members of this cell. They time to time guide and counsel students about various career options available. Following programs were organised in this context: 1. Celebration of Guidance week. 2. Extension Lecture on "Career Opportunities in Banking" on Sept. 24, 2016. 3. Two days Research workshop on Nov 7-8 2016. 4. Extension Lecture on "Career Counselling" on Jan 21, 2017. 5. Workshop on "Career Planning" on Jan 24, 2017. 6. Mock test conducted by EDUGAPS on Jan 28, 2017. 7. TET / B.Ed. Entrance exam Coaching. Detail of students participated in the program : Academic year No. of students participated 2016-17 175 Organisation: It is organised under the aegis of Career and Counselling Cell of the College. It is headed by two senior teachers. Program is personally cared, maintained and evaluated by faculty members and Principal. Obstacles faced if any and strategies to overcome: It has been tried that student should get maximum benefits. Both material and learning resources were required which were managed by the institution itself. Impact of the practice: The practice has impact that almost 175 students participated and benefited from this program. Students get latest updates of various career opportunities. Resources Required: Following resources would help us to perform this duty in a more effective way: 1. Maximum efforts are required by staff, students and institution. 2. Evaluation of the program is required. 3. Funds are required to run it smoothly. Title of the Practice: Strengthening Ties with Community. The context that requires the initiation of practice: Partnership between institution and community offer a clear benefit. They enhance learning opportunities by providing students with resources, experiences and environment they would not otherwise have. Our college tries to provide plenty of opportunities for those with particular skills to apply them to community services. The Practice: Institution organised following programs under NSS department of the college. NSS department comprised of a senior faculty member and NSS students who have joined NSS Voluntarily. 1. Polio Camp organised on Feb 21 - 23, 2016. 2. Extension Lecture on Blood Donation

Awareness on March 21, 2017. 3. First Aid training Camp on Nov. 07, 2016. Detail of students participated in the program Academic year No. of students participated 2016-17 170 Organisation: It is organised by NSS department of the college. Dr. Ram Niwas is the head of NSS department. Programs were cared, maintained and evaluated by him personally. Obstacles faced if any and strategies to overcome: It has been tried that program should benefit and develop the sense of service to community among them. Though material and learning resources were required but that were managed by the institution and NSS department together. Impact of the practice: The practice has following impact: 1. Healthy relation between Institution and community. 2. Focus on high quality and challenging activities in the field of education. 3. Encourage maximum utilization of resources. 4. Appreciation by the community of institution efforts. Resources Required: Following resources would help us to perform this duty in more effective way: 1. More funds are required. 2. Developing a process for involving the community in educational planning and decision making. 3. Internal evaluation of the program regularly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://daveducation.org/wp-content/uploads/2021/12/best-practices-2016-2017.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the institution is to mould and empower students in the pursuit of knowledge, values and social responsibility and help them to achieve excellence in various fields, thereby also preparing them to face global challenges. The institution has established its distinctive approach towards this comprehensive vision by moulding it in the form of services to the society by means of allowing the students to organise events to develop their skills, ethical and human value development. Recognizing its privileged position as a premier institute of Teacher Education, D.A.V. college of Education, Beri Gate, Amritsar, college stands out from other institutions in Teacher Education, making consistent efforts in fulfilling its social responsibility towards all the sections of society. The college authorities, staff and students believe that the true essence of empowerment lies in creating sustained forms of emancipation by generating lasting opportunities for all. The outreach aimed to highlight that education and independent thought are the most effective means of breaking down social taboos. The college pursues distinctiveness as a way of focusing on intellectual energy and using limited resources wisely to provide quality teachers rather than quantity teachers to the society. The college aims at creating the best human resources reservoir to produce world class professionals and citizens. The college expands all its resources human as well as material to prepare passionate, innovative, secular and humane teachers with commitment to excellence and professional outlook. The positive outcomes are achieved by designing the curriculum to meet the global requirements and through teaching learning methods blended with ethical values. D.A.V management has a strong philosophical guiding principle of making Education a blend of Indian Culture and western Knowledge. Our institution is also an integral part of this bigger vision. Our institution stands for knowledge grounded value education. Thus following principles of AryaSamaj, we believe in making people 'Arya' in a human being having all moral values. For this Havan Yajna, morning assembly, lectures on moral values are organised in the institution regularly to help them to remain on the right path on living. Thus in the end we aspire to become an institution known for its integrating theory and practice, modern and traditional values. Our goal is to stimulate academic environment for enhancing quality of teaching learning process by encouraging innovative



practices.

Provide the weblink of the institution

<http://daveducation.org/wp-content/uploads/2021/12/institutional-distinctiveness-2016-17.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Professional Education needs to be dynamic to cope with rapid changes in the society. For the coming years, we lay down following goals in our journey towards excellence: 1. Planning to initiate some events to seek the participation of different stakeholders (practising schools, administrators, student teachers, guardians and community) to improve the existing practices in the college. 2. To organise more Faculty Development Programs for professional growth of teachers. 3. To make institution innovative and progressive. 4. Improvement in remedial teaching to improve the students at all levels. 5. More emphasis to be given on communication and ICT skills. 6. Strengthening of feedback mechanism. 7. Construction of new classrooms and seminar room.