

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year

2015-16

I. Details of the Institution

1.1 Name of the Institution

DAV College of Education for Women

1.2 Address Line 1

Outside Beri Gate

Address Line 2

Adj.Prem Ashram School

City/Town

Amritsar

State

Punjab

Pin Code

143001

Institution e-mail address

dav_educollege@yahoo.com

Contact Nos.

0183-2543031

Name of the Head of the Institution:

Dr. Anita Menon

Tel. No. with STD Code:

0183-2543031

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	80-85	2006	5 Years
2	2 nd Cycle	B++	2.92	2016	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2015-16 _____ (DD/MM/YYYY)
- ii. AQAR _____ 2014-15 _____ (DD/MM/YYYY)
- iii. AQAR _____ 2013-14 _____ (DD/MM/YYYY)
- iv. AQAR _____ 2012-13 _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Guru Nanak Dev University,
Amritsar

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	N.A.		
University with Potential for Excellence	N.A.	UGC-CPE	N.A.
DST Star Scheme	N.A.	UGC-CE	N.A.
UGC-Special Assistance Programme	N.A.	DST-FIST	N.A.
UGC-Innovative PG programmes	N.A.	Any other (<i>Specify</i>)	N.A.
UGC-COP Programmes	N.A.		

2. IQAC Composition and Activities

2.1 No. of Teachers	03
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	10
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	04
2.8 No. of other External Experts	06
2.9 Total No. of members	13
2.10 No. of IQAC meetings held	02
2.11 No. of meetings with various stakeholders:	No. 02 Faculty 03

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Academic Calendar is attached (See Annexure I)	<p><u>Academic</u> M.Ed (Sem I)- 10 distinctions M.Ed (Sem III)-10 distinctions B.Ed(Sem I)-28 distinctions B.Ed(SemII)- 22 distinctions PGDCA(TE)- 2nd Position in University 2 distinctions</p> <p><u>Co-Curricular</u> <u>Zonal youth festival</u> Ist Positions-2 IInd Positions-2 IIIrd Positions-11</p> <p><u>Inter College Competitions</u> Ist Position-Nil IInd Position-Nil IIIrd Position- 1</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Valuable suggestions were incorporated.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
M.Ed	01			
B.Ed	01			
PGDCA(TE)	01		01	
DELED	01		01	
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	04		02	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 (M.Ed,B.Ed & PGDCA(T.E.))
Trimester	
Annual	01 (DELED)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

2015-16 Annual to Semester (M.Ed & B.Ed) [2015-16, DELED, Sem to Annual]

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10+1	08	02		1

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
24	—	—	—	—	—	01	—	25	—

2.4 No. of Guest and Visiting faculty and Temporary faculty

--	--	--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	—	—	—
Presented papers	20	40	
Resource Persons	—	—	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT, Content based tests, Remedial Teaching, faculty development programmes

2.7 Total No. of actual teaching days during this academic year

160

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

—

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0

0

4

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed Sem I	181	28	176	—	—	97.23
B.Ed Sem II	181	24	128	29	—	92.26
M.Ed Sem I	17	07	16	—	—	100
M.Ed Sem II	16	10	16	—	—	100
PGDCA (TE)	06	02	05	—	—	83.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Organising workshops/seminars/extension lectures.
2. Seeking feedback from different stakeholders and students.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	—
HRD programmes	—

Orientation programmes	01
Faculty exchange programme	05
Staff training conducted by the university	—
Staff training conducted by other institutions	—
Summer / Winter schools, Workshops, etc.	—
Others Extension lectures & Awareness programme by institution	30 approximately

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	01	—	01
Technical Staff	02	02	—	—

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging faculty to publish and present research papers.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	—	—	—	—
Outlay in Rs. Lakhs	—	—	—	—

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	—	—	—	—
Outlay in Rs. Lakhs	—	—	—	—

3.4 Details on research publications

	International	National	Others
Peer Review Journals	—	—	—
Non-Peer Review Journals	02	10	—
e-Journals	—	—	—
Conference proceedings	05	10	—

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	—	—	—	—
Minor Projects	—	—	—	—
Interdisciplinary Projects	—	—	—	—
Industry sponsored	—	—	—	—
Projects sponsored by the University/ College	—	—	—	—
Students research projects <i>(other than compulsory by the University)</i>	—	—	—	—
Any other(Specify)	—	—	—	—
Total	—	—	—	—

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	—	01	—	—	01
Sponsoring agencies	—	—	—	—	—

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="01"/>	College forum	<input type="text" value="25"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="10"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The institution under DAV Management Committee, New Delhi organized Jan Chetna Rally on Vedic Awareness.

Sensitization of students towards disadvantaged/differently abled through institutional visits

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.5 Acres 7489.2 Sq. yard	—	—	1.5 Acres 7489.2 Sq.yard
Class rooms	11	—	—	11
Laboratories	07	One commerce resource centre	College fund	06
Seminar Halls/Conference room	1+1	—	—	—
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	—	Video scope Mobile Jammer Steal Almirahs Green WritingBoards Chairs for canteen Mikes Lecture Stands	College Fund	109105=00 approximately
Value of the equipment purchased during the year (Rs. in Lakhs)	—	—	—	—
Others	—	—	—	—

4.2 Computerization of administration and library

Administration partially computerized
Library fully computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	32625	1984230	83	24770	3348	2009000 app.
Reference Books	201	360104	—	—	201	3600104
e-Books	—	—	—	—	—	—
Journals	25	2500	08	7000	33	3200 app.
e-Journals	—	—	—	—	—	—
Digital Database	—	—	—	—	—	—
CD & Video	—	—	—	—	—	—
Others (specify)	M.Ed thesis, Journals (previous issues), Monographs Photocopier, Computer, Printer					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	11	✓			5	9	
Added								
Total	25	11	✓					

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access, Training to students and teachers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	AMC	23120/-
ii) Campus Infrastructure and facilities		85985
iii) Equipments		—
iv) Others		—
Total :		109105 app.

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Traditional folk art & culture to be demonstrated more often
 Career counselling and placement enhancing
 Enhancement of Vedic Values

5.2 Efforts made by the institution for tracking the progression

Feedback from stake holders
 Consistent contact with Alumini

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
194	16	--	--

(b) No. of students outside the state

(c) No. of international students

	No	%		No	%
Men	--		Women	--	

	Last Year					Total	This Year					Total
	General	SC	ST	OBC	Physically Challenged		General	SC	ST	OBC	Physically Challenged	
B.Ed	31		21	01		188						
135												
M.Ed	03		03	01		18						
11												
PGDCA	02	02	02			06						
02												

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Session still in progress

No. of students beneficiaries

—

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Career & Counselling Cell functions successfully in our college providing guidance to students.

No. of students benefitted

80

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
—	—	—	—

5.8 Details of gender sensitization programmes

Organised Disability Day including gender sensitization issues
Extension Lectures on 'Female Health Awareness' and Voice against Social evils.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	—	—
Financial support from government	—	Rs 14210534
Financial support from other sources	—	—
Number of students who received International/ National recognitions	—	—

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: ___

* Better Hostel Facility & Replacing of Canteen and Mess Contractor

*Construction of Ramps.

* Renovation of old toilets.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision is to make DAV College of Education for Women, Amritsar, a model teacher education institution and give the nation the best teachers who would provide leadership in all spheres of life through innovative, value-based ideas. The focus throughout remains on holistic development of students so that they become responsible citizens of society.

Our Mission is to undertake a journey towards excellence in Pre-service Teacher Education through research and innovative practices with deeper emphasis on pedagogical skills and optimum use of available resources.

6.2 Does the Institution has a management Information System

The institution has a well managed and properly organised MIS, records are kept updated and transparency is maintained while stock-checking and record keeping.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty members of the institution are selected as members of Board of Studies and Faculty of Education, Guru Nanak Dev University, Amritsar on a regular basis. They give suggestions for changes in curriculum as and when required. They also participate in different conferences/seminars to remain updated.

6.3.2 Teaching and Learning

Faculty Members remain in touch with practising schools to know about different techniques/methodologies of teaching-learning.

6.3.3 Examination and Evaluation

Regular Class tests, Unit tests and House tests are taken.

6.3.4 Research and Development

Action Research by B.Ed & M.Ed students, construction and standardlization of tests.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Well equipped & well maintained Library
- Well equipped Physical Fitness Centre
- Meditation Corner
- Subject Resource Centres

6.3.6 Human Resource Management

- Human resources are well managed and assigned tasks as per their calibre, ability and qualification. Opportunities are given to them from time to time to upgrade their knowledge.

6.3.7 Faculty and Staff recruitment

All recruitments are made as per UGC/NCTE/GNDU norms & guidelines.

6.3.8 Industry Interaction / Collaboration

Our institution has active collaboration with our different practising schools.

6.3.9 Admission of Students

Admission of students is done as per guidelines laid by regulatory bodies.

6.4 Welfare schemes for

Teaching	Accommodation, Duty Leave, permissible flexibility in Time Table.
Non Teaching	E.S.I. Scheme & Accommodation
Students	Fee concession, Book Bank facility, Scholarships, Free Medical Camps, Use of Physical Fitness Centre at nominal fee.

6.5 Total corpus fund generated

From sources like
IGNOU, Physical Fitness Lab.

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GNDU/NCTE	Yes	DAV CMC
Administrative	Yes	GNDU/NCTE	Yes	DAV CMC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Faculty members from all concerned colleges are appointed as examiners.
- Table marking is undertaken

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

GNDU has provided autonomy to colleges, subject to fulfilment of norms and conditions and submission of application by college for grant of autonomous college status

6.11 Activities and support from the Alumni Association

Suggestions for quality improvement in teaching-learning.

6.12 Activities and support from the Parent – Teacher Association

- Parents are welcome to meet Principal any time during college working hours and can give suggestions to bring about improvement in the college.
- Parents are invited to college functions such as Prize Distribution function, Hostel function etc.

6.13 Development programmes for support staff

- The Institution encourages staff to become computer literate.
- Motivate to participate in various development programmes as and when possible.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Propagation of 'Diwali without Crackers'.
- Rally on 'SAVE WATER' under Project Boond.
- Regular Awareness Camps are organized.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Personality Grooming Program was organised.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- IQAC meeting was organised on 25th July 2015.
- IQAC meeting was organised on 19th March 2016.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Adoption of a school where children of rag pickers study.
- Donation by faculty members to financially needy students.
- Promoting Vedic Values.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Promoting 'Craker free Diwali', 'Swachch Bharat', & Tree Plantation.
- Vermicompost pit

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- Swot Analysis has been carried out.
- Subject Quiz.
- Suggestion Box.
- Faculty Exchange

8. Plans of institution for next year

- Renovation of Toilets
- Creating Better Hostel Facility.
- Publishing Journal of the College.

*Name : Dr.(Mrs.) Manjit Bhanwer
Coordinator, IQAC*

*Name : Dr.Anita Menon
Principal
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